

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

AGENDA #70
MEETING MINUTES

**November 22, 2022
2:45 P.M.**

The following board members were present at the board meeting: Mr. Alan Gould, Board President, Mr. Christopher Kobik, Board Vice President, Dr. Judith DeStefano, Board Member, Mr. Kenneth Merson, Board Member, Mr. Casey Halverson, Board Member, Mrs. Lauren Reed, Board Member, Ms. Nancy Ramundo, Board Member.

In addition, present at the meeting were Ms. Jamie Moscony, Superintendent, Dr. Thomas Baruffi, Interim Assistant Superintendent, Ms. Lauren Flynn, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire, Ms. Dempsey Ryan, student representative, and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on July 15, 2022 as prescribed by Chapter 231, laws of 1975.

BUDGET & FINANCIAL TRAINING - 2:53 P.M.

Kathleen Allen, Business Administrator (SSD) and Lauren Flynn, Business Administrator (CMT) presented a Budget and Financial Training for board members.

EXECUTIVE SESSION - 3:28 P.M.

On the motion of Mr. Kobik, seconded by Mrs. Reed, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 3:28 p.m. to discuss:

Personnel -

Negotiations -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

OPEN SESSION - 3:38 P.M.

With no further business requiring Executive Session, a motion was made by Mr. Merson, seconded by Ms. Ramundo, to return to open session at 3:38 p.m. All were in favor.

I. APPROVAL OF MINUTES OF PREVIOUS MEETING

On the motion of Ms. Ramundo, seconded by Mr. Merson, the following minutes (A) were approved by roll call vote:

A. October 18, 2022 Board of Education

Voting Yes: Gould, Kobik, Merson, Reed, Halverson, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

II. REPORTS & PRESENTATIONS

A. STUDENT REPRESENTATIVES

Ms. Dempsey Ryan provided an update about sports, activities and events. She also reported that there was a huge turnout for the Homecoming Dance. She commented that four classes participated in the fall farm events and that both students and staff contributed to Spirit Week. At Special Services, the LEEP Dance was well attended and a very successful event.

Cape May County Technical School District FFA participants thanked the board for the opportunity to attend the National Convention in Indianapolis and provided an update on each of their experiences.

B. DISTRICT PRESENTATIONS:

Mr. Samuel Picketts, CMT Baseball Coach, presented a proposed trip to Myrtle Beach in the Spring of 2023 for the baseball program. He stressed the importance of this experience for the students to enhance their emotional and academic growth. He also stated that it would be an opportunity to promote the District and explore future opportunities for the students. Mr. Merson asked how the students will complete their instruction and Mr. Picketts commented that they would be able to stay on top of their work through google classroom and chromebooks.

Mr. Nick Bailey gave an update for the Cape May County Special Services School District on the N.J. Graduation Proficiency Assessment Report. He discussed the math/ELA components and how they can help identify students in need and provide targeted instruction.

Mrs. Kristen Schaffer provided an update on the N.J. Graduation Proficiency Assessment Report for the Cape May County Technical School District. She commented that they use the data to prepare the 11th grade students moving forward. In math, algebra and geometry, 44% of students were grade ready. 49.5 % is the state average.

Both presenters stressed the importance of diagnostic and digital support moving forward.

III. SUPERINTENDENT REPORTS

Dr. Baruffi presented the Assistant Superintendent Administrative District Report for Cape May County Special Services to the Board. He provided an update on enrollment as well as staff appointments. He mentioned that the Foundation Fundraiser was a huge success and thanked all who participated. Dr. Baruffi also discussed high-lights of the very successful Unified Sports Programs.

IV. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the administrative items (a-e and addendum) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

2. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Line Item Budget Transfers (for October 2022) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

3. On the motion of Ms. Ramundo, seconded by Mr. Merson, the Finance & Operations Items (a-g) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

4. On the motion of Mr. Kobik, seconded by Mr. Halverson, the Curriculum Items (a-b) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

5. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Policy Items (a-e) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

6. On the motion of Ms. Ramundo, seconded by Mr. Halverson, Personnel Items (a-d and addendum) were approved by roll call vote.

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

III. SUPERINTENDENTS REPORTS

Ms. Moscony presented the Superintendent Administrative District Report for Cape May County Technical School to the Board. She thanked all the student and administrative staff presenters. She gave an update on the Foundation Fundraiser which raised over \$25,000 for the Special Services District. She stated that she was very pleased with the Homecoming Dance and Open House turnouts at Cape May County Tech. She updated the board on the School Based Youth Service program as well as on athletics and activities across the district. Ms. Moscony commented that there was an error in the ESSA report that caused a drop in graduation rates. This will be rectified. She reported that an agreement was reached, the MOA was signed and currently the district is awaiting salary guides.

IV. DISTRICT ACTION ITEMS

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the administrative items (a-e) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano
Voting No: None
Abstained: Distefano abstained from d,e
Motion Carries.

2. On the motion of Ms. Ramundo, seconded by Mr. Kobik, the Line Item Budget Transfers (October 2022) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

3. On the motion of Mr. Merson, seconded by Ms. Ramundo, the Finance & Operations Items (a-i and addendum) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

4. On the motion of Mr. Kobik, seconded by Mr. Halverson, the Curriculum Items (a-g) were approved by roll call vote:

Voting Yes: Gould, Ramundo, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

5. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the Policy Items (a) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

6. On the motion of Ms. Ramundo, seconded by Mr. Halverson, the Personnel Items (a-s) were approved by roll call vote:

Voting Yes: Gould, Kobik, Merson, Halverson, Reed, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: Dr. DeStefano on c
Abstained: None
Motion Carries.

V. OLD BUSINESS

None

VI. NEW BUSINESS

None

VII. PUBLIC COMMENTS

This meeting will now be open to public comments. If your questions pertain to litigation, student, or personnel item, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to Special Services Policy #0167 & Tech Policy #9322, public comment shall be limited to five minutes per person and limited to a total of 30 minutes for all public comments.

None

VIII. BOARD CORRESPONDENCE

None

X. ADJOURN

On the motion of Mr. Kobik, seconded by Mr. Merson, the meeting adjourned at 4:42 p.m. All were in favor, motion carried.

Respectfully submitted,



Lauren Flynn,
Board Secretary



Kathleen Allen
Board Secretary

III. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ADMINISTRATIVE

Be it resolved the Board of Education approves/accepts:

- a. Suspensions
- b. Professional Improvement Experience and Travel Expenses: None this cycle
- c. Submission of the Health and Safety Evaluation of School Buildings Checklist SOA SY 2022-2023
- d. Submission of the School Safety and Security Plan Annual Review SOA
- e. HIB Report: None this cycle
- f. New Jersey Graduation Proficiency Assessment (NJGPA) Report, presented by Nicholas Bailey, Director of Ocean Academy

2. BUDGET TRANSFERS

Be it resolved the Board of Education approves/accepts:

- a. Line Item Budget Transfers: October 2022

3. FINANCE & OPERATIONS

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary Report and Treasurer’s Report: September 2022
- b. Board of Education’s **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **September 30, 2022** after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b)
- c. Bills List as presented: November 2022
- d. Budget Summaries, Enterprise and Student Activity Funds: September 2022
- e. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Julia Zabihach, pending paperwork completion	Professional Services Provider: Itinerant Speech Therapist	\$75 per hour \$250 per independent eval	11/23/2022 - 6/30/2023
Amanda Owen, pending paperwork completion	Professional Services Provider: Itinerant Speech Therapist	\$75 per hour \$250 per independent eval	11/23/2022 - 6/30/2023

Cape May County Special Services School District
November 22, 2022
Meeting Minutes #70

Name	Purpose	Amount	Date/Years
Samantha Mason, pending paperwork completion	Professional Services Provider: Itinerant Speech Therapist	\$75 per hour \$250 per independent eval	11/23/2022 - 6/30/2023
Nicole Sicurella, pending paperwork completion	Professional Services Provider: Itinerant Occupational Therapist	\$75 per hour \$250 per independent eval	11/23/2022 - 6/30/2023
Trane Technologies	NJ Clean Energy Grant HVAC Assessment Phase 1 Omnia Contract #3341	\$16,397	2022-2023 SY
James Transportation	To/from multi contract QDT-01 on behalf of Dennis Twp for S&I C, route QDT-01	\$460.00 per diem	October 2022 - TBD
James Transportation	To/from multi contract QMTE2-02 on behalf of Middle Twp for RP, quoted route QMTE2-02	\$20,160.00	October 2022 - February 2023
Student One	To/from multi contract CMC23-01, rescind route CMMT2301	(\$62,460.00) per annum	2022-2023 SY
Sheppard Bus Service	To/from multi contract QFUSION on behalf of Middle Twp. Route QFUSION	\$20,184.00	October 2022 - April 2023
Sheppard Bus Service	To/from quoted transportation route QMME-01 on behalf of North Wildwood	\$180.00 per diem	October 2022 - TBD
CMCSSSD	Joint Transportation Agreement with Atlantic City, Route QCMSS01	\$428.00 per diem	September 2022 - TBD
CMCSSSD	Joint Transportation with Dennis Twp, for SS on route YLA1	\$33,689.25 per annum	2022-2023 SY
James Transportation	To/from multi contract QWBWW-01 on behalf of Wildwood for homeless, quoted route QWBWW-01	\$19,875	November 2022 - February 2023
CMCSSSD	Joint Transportation Agreement with Millville BOE for AM Route # 19 OA	\$15,600	November 2022 - June 2023
Name	Purpose	Amount	Date/Years

Cape May County Special Services School District
 November 22, 2022
 Meeting Minutes #70

Del. City Bus	To/from multi contract QWB-01 on behalf of Woodbine for homeless, quoted route QWB-01	\$342.95	November 2022-TBD
---------------	---	----------	-------------------

- f. Grants/Donations:
 - (1.) Donation: Polar Bear Run/Walk for Autism in the amount of \$24,000 to be used to fund LEEP
 - (2.) Donation: Greater Wildwood Elks Lodge #1896, 50 various meats (turkey, chicken, ham) valued at 1,050 and 50 (\$25) ShopRite gift cards totaling \$1,250, for the Food Pantry
- g. The following item(s) to be disposed or sold on gov/deals: None this cycle

4. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed
 - (1.) Ocean Academy: None this cycle
 - (2.) CMC High School: None this cycle
 - (3.) LEEP: None this cycle
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date/Years
Brianna Reef, pending paperwork completion	Stockton University Speech Language Pathology student intern, under the supervision of Lindsay Laielli	N/A	01/17/2023 - 04/28/2023
Jenna Dizinno	Stockton University PT student to complete clinical experience hours, under the supervision of Lauren Rossi and Adelina Redzepi	N/A	Revise start date from 12/15/22 to 12/5/22

5. POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the second reading:

- a. Revised Policy #2425 Emergency Virtual or Remote Instruction Program
- b. New Regulation #2425 Emergency Virtual or Remote Instruction Program
- c. Revised Policy #5512 Harassment, Intimidation, or Bullying

Be it resolved the Board of Education approves/accepts upon the first reading:

Cape May County Special Services School District
 November 22, 2022
 Meeting Minutes #70

- a. Revised Policy #0132 Executive Authority
- b. Revised Policy #0166 Executive Sessions
- c. Revised Policy #1570 Internal Controls
- d. New Regulation #1570 Internal Controls
- e. New Policy #6112 and Regulation #6112 Reimbursement of Federal and Other Grant Expenditures

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Devin Richardson	Substitute 1:1 Aide	Itinerant	\$115 per diem	11/23/2022 - 6/30/2023
Stacey Santiago	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/14//2022 - 6/30/2023
Morgan Kern	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Lillian Rodriguez	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Jennifer Clemens	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Joseph Lewis	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Michelle Walker	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023

Cape May County Special Services School District
November 22, 2022
Meeting Minutes #70

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Juan Illa	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Robin Lynn Thomas	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Ava DiCarlo	Substitute 1:1 Aide 1:1 Aide	Itinerant	Sub 1:1 Aide: \$115 per diem 1:1 Aide: \$20 per/hr	11/23/2022 - 6/30/2023
Lori Fessler	BCBA	Fund 20-ARP/ ESSERIII	Approve Salary Split: \$26,648 Grant; \$42,707 General	2022-2023 SY
Michael Klein	Technology Aide	General	\$20 per hour for an additional 10 hours not to exceed a total of 40 hours	2022-2023 SY
Toni Denan	Substitute Custodian	General	\$18 per hour	11/23/2022 - 6/30/2023
Jose Mont	Substitute Custodian	General	\$18 per hour	11/23/2022 - 6/30/2023
Allen Swanson	Substitute Custodian	General	\$18 per hour	11/23/2022 - 6/30/2023
Geraldine Hofferica	School Social Worker/Counselor	General	\$45 per hour not to exceed 15 hours for HIB Report Writing	SY 2022-2023
Geraldine Hofferica	School Social Worker/Case Manager	General	\$45 per hour for 4 hours for CST/IEP Development	11/5/2022 & 11/12/2022

Cape May County Special Services School District
November 22, 2022
Meeting Minutes #70

Dalton Raring	Teacher School Aide	General	Schedule B Step 1 \$27,153 prorated 10 months	11/23/2022 - 6/30/2023
Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Frank Smith	Teacher School Aide	General	Schedule B Step 9 \$30,078 prorated 10 months	11/28/2022 - 6/30/2023
Bethsaida Perez	Teacher School Aide	General	Schedule B Step 1 \$27,153 prorated 10 months	12/1/2022 - 6/30/2023
Tyece Cherry	Teacher School Aide	General	Schedule B Step 1 \$27,153 prorated 10 months	12/1/2022 - 6/30/2023
Frank Smith	Substitute Teacher School Aide	Itinerant	Contracted hourly rate not to exceed 5 hours per week	11/28/2022 - 6/30/2023
Myra McCann	Preschool Special Education Teacher	General	Schedule A-3 Step 1, BA \$67,230 prorated 10 months	12/1/2022 - 6/30/2023
Devon Blackley	Health/PE Teacher	General	Schedule A-3 Step 0, BA \$65,830 prorated 10 months	2/15/2023 - 6/30/2023
Erin Welsh	Teacher/School Aide	Resignation		11/9/2022

Cape May County Special Services School District
 November 22, 2022
 Meeting Minutes #70

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6001	13	0	0	0	BOE LOA	10/24/2022 - 11/11/2022
Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6110	Revised 22	3	0	Revised 159	BOE LOA Paid/Unpaid FMLA/NJFLA	8/31/2022 - 6/15/2023
6121	Revised 51	0	0	Revised 56	BOE LOA FMLA/NJFLA	Revised 9/26/2022 - 3/13/2023
6001	13	0	0	0	BOE LOA	10/24/2022 - 11/11/2022
5051	44.5	1.5	0	0	BOE LOA	10/24/2022 - 1/9/2023
6216 pending paperwork completion	7.5	2.5	0	TBD	BOE LOA FMLA	10/17/2022 - TBD
5331	Critical Leave Days 5	2	0	TBD	BOE LOA Paid Critical Leave FMLA/NJFLA	11/14/2022 - 1/15/2023

- d. The following paid mentor for the 2022-2023 and 2023-2024 school year:
 - (1.) Carly Taylor as a paid mentor to Myra McCann

**Cape May County Technical School District
November 22, 2022
Meeting Minutes # 70**

III. DISTRICT ACTION ITEMS

**Be it resolved the Board of Education approves/accepts:
B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

1. ADMINISTRATIVE

- a. Suspensions: (3) in-school suspensions; (6) out-of-school suspensions;
- b. HIB Report
- c. District Staff to attend travel events as follows, with attendance at these functions previously approved by the Superintendent as (a) work related and within the scope of the work responsibilities of the attendee, (b) promoting the delivery of instruction or furthering the efficient operation of the school district, and (c) fiscally prudent, the Board finds the travel and related expenses for attendance at these previously approved functions necessary and that the expenses are justified and therefore reimbursable pursuant to NJCMB Circular Letter 06-02 and, if funded by federal grants, OMB Circular A-87:
 - 1. Julie Stratton to virtually attend the Electricity & The Power Grid and Hydro Power Fundamentals Webinar and Online Workshop on December 3, 13, 2022. Cost not to exceed \$300 for registration.
 - 2. Tom Hatala to attend the Train to Train - Forklift Operator on December 6, 2022. Cost not to exceed \$1,626.25 (\$1,500 registration fee and \$126.25 travel expense & tolls).
- d. School Safety & Security Plan Annual Review Checklist, FY 2022-2023
 - i. Statement of Assurance
- e. N.J. Graduation Proficiency Assessment Report_Presentation by Kristen Schaffer

2. BUDGET TRANSFERS

- a. Line Item Budget Transfers - October 2022

3. FINANCE & OPERATIONS

- a. **Board Secretary Report and Treasurer's Report:** September 2022
- b. Board of Education's **Monthly Certification** Budgetary Major Account/Fund Status. Pursuant to N.J.A.C. 6A:23-2.11©4, we certify that as of **September 30, 2022** after review of the Board Secretary's and Treasurer's Monthly Financial Reports, in the Minutes of the Board each month, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).
- c. **Bills List as presented:**
 - 1. **Bills List** - October 18, 2022 ADDENDUM
 - 2. **Bills List** - November 22, 2022
- d. **Fund Summaries:** Other Funds (Enterprise, Scholarship, SAF, etc): September 2022
- e. **Bids/Contracts/Reports/Quotes/Agreements:**

<u>Ref/Vendor/Agreement</u>	<u>Purpose</u>	<u>Fee/Amt</u>	<u>Dates</u>
Amended & Restated SOCFBA Grant Agreement	CTE Phase I Project Contract #22CTEB004	\$4,299,141	7/26/2022
SOCFBA Grant Agreement	CTE Phase II Project Contract #23CTEB003	\$14,450,859	11/17/2022
Health & Safety Evaluation of School Bldg Checklist	Statement of Assurance & School Facility Score Summary	N/A	SY 2022-2023
Fabbri Builders, Inc. PCO #6 Rev 1	Change Order No. 5 Decreased Allowance	\$1,663.75	11/3/2022
Fabbri Builders, Inc. PCO #8 Rev 2	Change Order No. 6 Increased Contract Sum	\$143,488.96	11/3/2022

**Cape May County Technical School District
November 22, 2022
Meeting Minutes # 70**

Fabbri Builders, Inc.	Payment Application #7	\$392,012.49	11/17/2022
Main Entry Addition	Approved by MMP Architects, LLC		
e. Bids/Contracts/Reports/Quotes/Agreements:			
Ref/Vendor/Agreement	Purpose	Fee/Amt	Dates
Epic Environmental Services, LLC	Quality Assurance Monitoring PCM Final Clearance Proposal	\$4,120	11/22/2022
Shade Environmental, LLC	CTE Phase I Abatement Proposal		
Hunterdon County Co-op #HCEESC-Ser-22-15	Base Guidance Suite & Main Office Alt #2 - Rm 332, 336, 338, & 339	\$54,400 \$29,854	Mar/Apr 2023 11/18/2022

f. Grants:			
Program / Award	Status	Amount	Grant Period
NJ Pathways to Career Opportunities (Work Phase) Notice of Award	Accept	\$37,785	SY 2022-2023

g. Items for Disposal/Scrap/Sale:		
Name of Item(s)	Value of item(s)	Reason(s)
(tag# 1006859) Validator Plus AD	N/A	Sell on Gov/Deals
(tag# 1003590) Se-Cur-All	N/A	Obsolete- Trash/Scrap

h. Accept Items of Donation:		
Name of Item(s)	Value of item(s)	Individual/Organization
\$100 for student support Travel & Tourism Program		John & Vicki Lynch Lunch with Lynch Foundation, Inc.
\$200 for Tech's FFA Chapter Klenswite Pools & Spas, Inc.		Jeff & Michelle DeVico
Fire department turnout gear Cape May Court House Fire Dept.		Chief John McCann

i. Record & Award Bids for CTE Renovations - Phase I, Project #20.146:

Contractor -Record Bids	Contract #1 General Construction	Deduct Alternate #1 Fixed Seating	Deduct Alternate #2 Data Wiring
Dandrea Construction West Berlin, NJ	\$4,868,000	\$128,000	\$24,000
Ogren Construction Vineland, NJ	\$4,896,000	\$139,600	\$60,000
Seawolf Construction Elizabeth, NJ	\$5,963,000	\$127,000	\$48,000
Weatherby Construction Atlantic City, NJ	\$5,650,000	\$120,000	\$50,000
R. Wilkinson & Sons Absecon, NJ	\$5,189,000	\$127,000	\$45,000

**Cape May County Technical School District
November 22, 2022
Meeting Minutes # 70**

	Contract #1	
	General	
Contractor - Award	Construction	Recommended by:
Dandrea Construction West Berlin, NJ	\$4,868,000	MMPF Architects Letter

4. CURRICULUM

a. Field Trips:

<u>Date(s)</u>	<u>Description/Purpose</u>	<u>Students/Teachers & Aides</u>	
11/9/2022	tour of plumbing & HVAC business warehouse & two construction sites, and a local trade supply house. HVAC/SE Program (grades 10-11)	18	1
11/16/2022	visit carpenters training center to learn about future training opportunity for career paths Carpentry & Property Management Program (grade 10)	10	1

b. Fundraisers/Activities:

<u>Date(s)</u>	<u>Activity</u>	<u>Class/Club</u>	<u>Advisor</u>
11/4/2022	Homecoming Dance	Student Government	Nancy Embs
11/15-12/22/22	Holiday Plant Sale	Horticulture & Agriculture	Josh Andrewson
		Natural Sciences/FFA	
11/28-12/2022	Wreath/Grave Blankets Sales	Natural Sciences/FFA	Hanna Toft

- c. Cape May County Technical School District's students to participate in the Philadelphia Region Talent Pipeline Project
- d. Youth Transitions to Work Program Agreement
- e. Evening/Community Education Dental Radiology Course \$550 registration fee per/student for the 22/23 school year.
- f. Sports Schedules for the 22/23 school year:
 - i. Basketball Boys / Girls
 - ii. Swimming Boys / Girls
- g. Curricular Frameworks for the following areas:
 - ii. Spanish 3 Curriculum
 - iii. Spanish 4 Curriculum

5. POLICY

- a. First reading for the following policy:
 - i. 3570.1 Electronic Signature
 - ii. 6171.5 Discrepancy Model
 - iii. 6163.3.1 Service Animal
 - iv. 6163.3.2 Therapy Animal

6. PERSONNEL

Be it resolved the Board of Education approves/accepts:

All hiring are upon the recommendation of the Superintendent and contingent upon completion and verification of employment requirements:

- a. To approve the following position descriptions:
 - i. A-3 Executive Assistant to the Superintendent

Cape May County Technical School District
November 22, 2022
Meeting Minutes # 70

- ii. D-6.9 Art Teacher
 - iii. D-11.1 Cosmetology Salon Assistant
 - iv. E-2 Guidance Counselor
 - v. E-6 Secretary - Child Study Team
 - vi. G-1 Classroom Aide / One-On-One Instructional Aide
- b. To accept the following resignations/terminations/ retirements:**
- i. Retirement: Kathy Purdy Teacher - Physical Education, effective 3/1/2023
- c. To approve the following support staff candidates for the 22/23 school year:**
- i. Sarah Rutherford, Adult & Community Education Coordinator, 12-month at \$50,000.00 (prorated) effective December 15, 2022 through June 30, 2023.
 - ii. Nichole Johnson, Director Secretary, Child Study Team, 12-month Step 12 at \$38,850.00 (prorated), effective December 15, 2022, through June 30, 2023.
- d. To approve the following Position Transfers for the 22/23 school year:**
- i. Joe Cascia, Supervisor of Physical Education / Health / Athletics to Guidance Counselor, 10-month position, Step 9C, \$67,497.00, (prorated) effective February 1, 2023, through June 30, 2023..
 - ii. Valerie Winter, Administrative Assistant to Business Administrator to Executive Assistant to the Superintendent, 12-month, \$74,822.00 (prorated) effective December 1, 2022, through June 30, 2023.
- e. To approve the following hourly Support Staff for the 22/23 school year as needed at \$70 p/h, charged to account #11-000-219-104-0SY-99.**
- i. Joanne Goldberg, CST & Guidance Assistant, effective 10/24/2022
- f. To approve the following Chaperones for the Homecoming Dance November 4, 2022, Not to exceed 10 Staff @ \$50 each, charged to account #11-401-100-100-00C-99.**
- i. Matthew Colon
 - ii. Madeline Craig
 - iii. DeMarco, Sheila
 - iv. Nancy Embs
 - v. Spencer Hughes
 - vi. Thomas Jackson
 - vii. Daniel Loesch
 - viii. Marcus Patterson
 - ix. Samuel Picketts
 - x. Micah Wenker
- g. To approve the following Chaperones for Tech's Got Talent Show November 18, 2022 @ \$50 per event charged to Account #11-401-100-100-00C-99**
- i. Robert Aftanis
 - ii. Matthew Colon
 - iii. Madeline Craig
 - iv. Nancy Embs
 - v. Christopher Jones
 - vi. Jonathan Niemira
 - vii. Michael Palombo
 - viii. Julie Stratton
 - ix. Gina Tack
 - x. Micah Wenker

Cape May County Technical School District
November 22, 2022
Meeting Minutes # 70

- h. To approve the following **Substitutes for the 22/23** school year on an as needed basis:
 - i. Quintin Flynn, effective 11/23/2022
 - ii. Anne Filazzola, effective 11/23/2022
 - iii. Vincent Malfitano, effective 11/23/2022
- i. To approve the following **support staff candidates** revised effective / start dates, salaries prorated:
 - i. Alexandra Hannings, Lab School 10-Month Aide, \$20,579, (prorated) effective date 11/17/2022, through 6/30/2023.
- j. To approve the following **Degree Incentives for Aides**:
 - i. Danielle Herman, Bachelor's degree and substitute certificate, \$1,500 per year
 - ii. Michael Palombo, Bachelor's degree and substitute certificate, \$1,500 per year
- k. To approve the following **Leave of Absence** in accordance with **FMLA & NJFLA**:
 - i. Employee #869, S.S (Professional staff), leave of absence beginning 11/21/22 as an intermittent leave. This leave is in accordance with FMLA and NJFLA.
- l. To approve the following Staff to provide **Behind the Wheel Training @ \$25 p/h**, hours not to exceed 630 hours (\$15,750). Charge to account 11-140-100-101-002-99.
 - i. Basile, Frank
 - ii. Ridgeway, Robert
- m. To approve the following **Athletic Coaches 22/23 school year**, charged to account #11-402-100-100-000-99. Stipend amount to be negotiated, pending Contract MOA:
 - i. Crystal Hines, Assistant Girls Basketball Coach
- n. To approve the **Athletic Trainer for the 22/23 Winter Season** at a rate of \$35 p/h, charged to account #11-402-100-100-00T-99:
 - i. Sherilyn Neri, Athletic Trainer
- o. To approve the following **Club Advisors** for the 22/23 school year charged to account #11-401-100-100-000-99. Stipend amount to be negotiated, pending Contract MOA:
 - i. Brian Dudley - Weight Room Club Advisor
- p. To approve the following **Volunteer Coaches/Club Advisor** for the 22/23 school year:
 - i. Ed Leszczynski - Ping Pong Club Advisor
- q. Contract rates for hourly part-time, Evening/Community Education, SY 2022-23:
 - i. Vocational Licensing/Certification Instructor \$40 per/hour
 - ii. Post-Secondary Cosmetology Salon Assistant \$22 per/hour
- r. To approve the following additional **Basketball Game Staff** for the 22/23 school year, 2 Staff per game @\$30 per game to work the ScoreBoard & Official Book, charged to account #11-402-100-100-00E-99:
 - i. Robert Aftanis
 - ii. Brian Dudley
- s. To approve the following Staff to provide Title I **After School Tutoring** for the 22/23 school year, 1 hour per day as needed @\$40 p/h, charge to account #20-231-100-101-0SY-99:
 - i. Linda Galardi (11/23/22-6/30/23)